

CHIEF EXECUTIVE OFFICER *Fixed Term Contract until 31 March 2020*

The Wholesale and Retail Sector Education and Training Authority (W&RSETA) seeks to employ a Chief Executive Officer who will report directly to the Board. The CEO is accountable for developing and implementing the W&RSETA Strategy aligned to legal and mandatory requirements. The CEO will develop long-term strategies, policies, budgets and operating plans for the W&RSETA to preserve stakeholder value and ensure good corporate governance.

Required knowledge, skills and competencies

- Act as a liaison between the Board, Management and the Department of Higher Education and Training, and other relevant stakeholders
- Manage key strategic partnerships
- Drive for excellent results, delivery of core business strategy and objectives aligned to business plan and budgets
- Uphold high ethical standards
- Review organisation-wide management systems, as and when required and optimize controls and processes and ensure monitoring thereof
- Lead, in conjunction with the Board, the development of W&RSETA strategy and ensure implementation and monitoring thereof
- Improve productivity across the organisation and align business activities with strategic and operational plans including the best performance management system
- Ensure that organisational policies are developed in compliance with legislative requirements and communicated; and adhered to
- Ensure successful implementation of the NSDS
- Evidence of above average understanding of the South African skills development environment.
- Excellent analytical skills and attention to detail.
- Oversee planning and assessment of Quality Management
- Knowledge and skills in financial management including but not limited to PFMA and other related legislative frameworks
- Ensure sound risk management and monitoring and evaluation system thereof.

Qualifications & Experience:

- A relevant Post Graduate qualification
- A Master's Degree is an added advantage
- At least 10 years Senior Management experience
- Experience in a SETA environment and Public Entity is desirable.

Salary Level

Remuneration is governed by regulation, which provides that the salary band of the CEO is equivalent to that of a Director-General in the Public Service.

Only applicants who meet the minimum requirements of this position should apply, by forwarding their CVs via email, for attention: Libokanyo Khumalo email: lkhumalo@wrseta.org.za

Applications can be submitted at the SETA Offices at the following address: Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0046.

The closing date is **23 July 2018** at 12H00.

Only shortlisted candidates will be communicated with.

As an Employment Equity Employer, the W&RSETA will give preference to people with disabilities. The W&RSETA reserves the right to appoint. Candidates recommended to the Minister will be subjected to background checks and a professional competency assessment.

