

DISCRETIONARY GRANT 2016/17

SMALL AND MEDIUM LEVY-PAYING COMPANIES GRANT

Acceptance Form

Company SDL Number							
Company Registered Name				Company Trading Name			
Company Banking Details	Bank Name		Account Number		Branch Code		Account Type
Company Contact Details	Tel:			E-mail:			
W&RSETA Regional Office							
Total Learners Requested				Total Amount Requested			
Total Amount Allocated (For Office Use – W&RSETA)							

Please note the following terms and condition of SME Grant application:

- Signing of this document indicates your acceptance of the terms and conditions of the Discretionary Grant.
- All pages of this document must be initialed by all signatories.
- This document must be lodged with the W&RSETA by no later than **15 March 2017**
- No requests for extensions will be considered.
- Stamped signed letter from the bank confirming the company’s banking details.
- A signed acceptance form together with an implementation plan needs to be submitted to the SME Support Unit at W&RSETA Head Office for monitoring and verification purposes.
- Payment of this grant will be made in pre-determined tranches as per the deliverables agreed to in the payment structure schedule which is part of this document.
- No payment will be made unless all deliverables per tranche have been met.
- Companies’ failure to submit their claims before end of June 2017 they will be automatically be removed from the system.
- All learner terminations need to be communicated to the W&RSETA on an official company letterhead.
- W&RSETA will recover any money paid to the company that was not spent for the intended purpose / or learners who have dropped out.
- A company can apply for a maximum of eighteen thousand rands (R18 000.00) as indicated on the Advert.
- Associations can apply on behalf of their levy-paying members, but must submit a signed Acceptance Form.
- Associations applying on behalf of their members must submit valid proof of registration from a credible organization.
- Training should be conducted by an Accredited Training Provider with the scope for the skills Programmes and/or unit standards with the relevant SETA for the duration of the implementation of the training.

NUMBER OF LEARNERS TO BE TRAINED PER COMPANY

NAME OF COMPANY: _____

Indicate the number of learners per region where the learners are employed		FOR W&RSETA USE ONLY	
Region (Tick)	Number of Learners	Number of learners allocated	Amount Allocated
<input type="checkbox"/> Eastern Cape <input type="checkbox"/> Free State <input type="checkbox"/> Gauteng North <input type="checkbox"/> Gauteng South <input type="checkbox"/> Kwa-Zulu Natal <input type="checkbox"/> Limpopo <input type="checkbox"/> Mpumalanga <input type="checkbox"/> North West <input type="checkbox"/> Northern Cape <input type="checkbox"/> Western Cape	Skills Programmes: 18.1 <input type="text"/>		
	Unit Standard <input type="text"/>		
	Non Credit Bearing <input type="text"/>		
	Total Number of Learners: <input type="text"/>		

**A maximum of R18 000.00 grant per company*

GRANT PAYMENT STRUCTURE: Small and Medium levy-Paying Companies

INTERVENTION	TRANCHE 1		TRANCHE 2	
	% Payment	Deliverables	% Payment	Deliverables
Skills Programmes (18.1) And Single Unit Standard Programmes (18.1)	50%	<ul style="list-style-type: none"> • Signed Acceptance Form • Signed Contract • Implementation Plan • Pre-initial Grant Disbursement Verification Form • Grant Claim Form • Invoice • Proof of Banking Details • Verification Register • Indicum Report • Attendance Registers 	50%	<ul style="list-style-type: none"> • Attendance Registers • Monitoring report • External Moderation Report endorsed by relevant QA • Reconciliation of Unspent funds • Indicum Report • Certificates • Closure Report
Non Credit Bearing Programmes (18.1)	50%	<ul style="list-style-type: none"> • Signed Acceptance Form • Signed Contract • Implementation Plan • Pre-initial Grant Disbursement Verification Form • Grant Claim Form • Invoice • Proof of Banking Details • Verification Register • Attendance Registers 	50%	<ul style="list-style-type: none"> • Attendance Registers • Verification • Reconciliation of Unspent funds • 100% uploads • Certificates • Closure Report

SIGNATURE PAGE

Company SDL Number			
Company Registered Name		Company Trading Name	
Contract Start Date		Contract End Date	30 November 2017

STAKEHOLDER

COMPANY REPRESENTATIVE

FULL NAMES: _____

DESIGNATION/CAPACITY: _____

SIGNATURE: _____

DATE: _____

Company Stamp (if Applicable)

W&RSETA

W&RSETA REPRESENTATIVE

FULL NAMES: _____

DESIGNATION/CAPACITY: _____

SIGNATURE: _____

DATE: _____

W&RSETA Stamp (if Applicable)