

2018/19

SME DISCRETIONARY GRANT

The Wholesale and Retail SETA (W&RSETA) has allocated funding from its Discretionary Reserves to support **Small and Medium Levy-Paying companies** (employing less than 50 and 150 employees, respectively) as well as Small and Medium companies that are exempted from paying the Skills Development Levy, which operate within the Wholesale and Retail Sector. These companies are invited to apply for grant funding for the training of their employees and/or owners. The funding is available only to companies that are registered with the W&RSETA and have the relevant SDL Number.

The Grant funding is aimed at meeting the National Skills Development Strategy (NSDS) III Goals on SME development, and to address the skills gaps as identified in the Sector Skills Plan as well as contributing towards achieving the W&RSETA's Annual Performance Plan targets.

Requirements/Criteria:

- Applications must be submitted on the prescribed templates (Application Form, Contract and Learner Agreements) available from www.wrseta.org.za.
- Signed Learner Agreements for each learner.
- Certified ID Copies of each learner, not older than 3 months.
- Implementation Plans with all the dates and milestones of the training.
- Companies can apply up to a maximum of R18 000.00, per company.
- Companies can train up to a maximum of 2 learners (employees).
- Companies can either implement a Skills Programme, Single Unit Standards, Non Credit-Bearing Short Course or Industry/Franchise specialised training programme.
- Training interventions must be targeted at employed (18.1) learners only.
- Credit-bearing programmes can only be conducted by Accredited Training Providers (Full Accreditation or Provisional Accreditation) or Training Providers with Scope.
- Holding Companies/Associations are allowed to submit bulk applications i.e. apply on behalf of their subsidiaries/members provided that the subsidiary/member is registered with the W&RSETA. Each subsidiary/member must have a signed Application/Acceptance Form whilst the Holding Company/Association must complete and sign the Contract.

Important Dates:

- **31 January 2019:** Closing date for applications (submission of signed Application/ Acceptance Forms and signed Contracts).
- **28 February 2019 or earlier:** Capturing of ALL learners on the SETA Management System (Indicium).
- **15 March 2019 or earlier:** Submission of outstanding documents (Learner Agreements, certified ID copies, Implementation Plans and Attendance Registers).
- **29 November 2019 or earlier:** Submission of the last tranche payment invoice/grant claims.

Applications received after the closing date will not be considered.

Allocations are subject to the availability of funds and are at the sole discretion of the W&RSETA.

All applications must be submitted electronically via smedg1819@wrseta.org.za

NOTICE

Application/Acceptance Forms are only applicable in the case of Bulk Applications where a Holding Company or an Association is applying on behalf of its subsidiaries or members. The form must be completed by each of the Subsidiaries or Members whilst the Holding Company or an Association must complete the Contract

ABOUT W&RSETA

The Wholesale and Retail Sector Education and Training Authority is a public entity which was established to address skills development within the Wholesale and Retail Sector through the implementation of Learning Programmes (Learnerships and Skills Programmes), disbursement of grants and monitoring of education and training. The W&RSETA aims to increase the level of investment in education and training in the Sector and to ensure the return on that investment. Our mission is to develop a skilled and capable, competent and professional workforce to transform the Wholesale and Retail Sector, thereby contributing to the sustainable socio-economic development and growth of the country.