

PRE-ASSESSMENT MEETING

DATE	TIME	VENUE
------	------	-------

PRESENT	
	(Assessor)
	(Candidate)
	(Witness)

Agenda	Outcomes
Assessment plan	
Assessment process	
General (eg Specific Needs)	

Candidate's declaration of understanding
<p>I herewith declare that I am ready for the assessment, that we have reviewed the assessment plan; I understand the assessment process and am satisfied that the assessment will be conducted in a fair and valid manner.</p>

Signature of Candidate		Date	
------------------------	--	------	--

Signature of Assessor		Date	
-----------------------	--	------	--