

PIVOTAL DISCRETIONARY GRANT 2024/25 FUNDING WINDOW

The Wholesale and Retail Sector Education and Training Authority (W&RSETA) hereby invites **SAQA-registered QCTO/CHE business schools** or **universities** to apply for the following Discretionary Grant Funding Window:

INTERVENTION	UNITS	REQUIREMENTS/CRITERIA
RETAIL MANAGEMENT DEVELOPMENT PROGRAMME 2024/25 REF: SP2425/RMDP/0001	Total: 320 delegates NQF Level 5 - 7	SCOPE OF SERVICES The scope of service for the institution of higher learning to perform the following deliverables: <ul style="list-style-type: none">Recruitment and Selection of delegatesAdmit and register delegates on the NQF levels 5-7 SAQA registered QCTO/CHE accredited qualifications.Design a customised retail management development qualification suitable for the Wholesale and Retail Sector with detailed timelines and a calendar for the duration of the programme.Deliver the programme and provide academic support for the duration of the programme.Coordinate and deliver the training programme through a hybrid model (online and physical classes) and provide the delegates with all study materials, laptops/tablets, accommodation and transport for physical block classes.Design and coordinate customised local immersions to expose delegates to wholesale and retail best practices.Develop a communication plan on processes, requirements and expectations from registration throughout the programme including stakeholder briefings and quarterly feedback sessions.Engage in alignment processes with other institutions appointed to deliver the programme to ensure standardisation and efficient communication and stakeholder management.Issue SAQA registered QCTO/CHE accredited qualifications to delegates who successfully complete the programme. EXPECTED OUTCOMES AND DELIVERABLES The training provider will be required to: <ul style="list-style-type: none">Sign a memorandum of agreement/contract with the W&RSETA prior to implementation of the programme.Customise an accredited qualification to deliver a Retail Management Development Programme incorporating sector experts and/or leaders and facilitate relevant local immersionsProvide an implementation plan for the duration of the programme including delegate support, detailed calendar, communication and programme overview including the core modules and electives (where applicable).Register the allocated number of delegates from the Wholesale and Retail Sector on an NQF level 5/6/7 SAQA registered QCTO/CHE accredited qualification.



INTERVENTION	UNITS	REQUIREMENTS/CRITERIA
RETAIL MANAGEMENT DEVELOPMENT PROGRAMME 2024/25 REF: SP2425/RMDP/0001	Total: 320 delegates NQF Level 5 - 7	<ul style="list-style-type: none">• Conduct formative and summative assessments.• Submit to the W&RSETA proof of registration with required documentation.• Conduct orientation by 30 April 2025.• Administrative reporting on the programme including attendance registers, facilitation reports and delegate reviews/feedback and monthly progress reports.• Issue a SAQA registered QCTO/CHE NQF level 5/6/7 qualification to delegates who complete the programme.• Facilitate a graduation ceremony in conjunction with the W&RSETA and other appointed institutions to streamline the process.• Submit closure reports at the conclusion of the programme.

TERMS AND CONDITIONS

All Categories:

- The training provider must have a valid **SAQA (QCTO/CHE) accreditation/registration** and be registered with the Department of Higher Education and Training.
- The training provider must be in good standing with SARS.
- Applications must be made by completing the **PIVOTAL DG24/25 Funding Window Application Form (available from the W&RSETA website)**.
- Applicants should submit the application form with relevant supporting documents for each category they are applying for.
- Applicants must submit a detailed implementation plan including the profiles and experience of the faculty that will be appointed for the programme.
- All delegates must be registered on the W&RSETA Learner Benefit Template and Management Information System by no later than **28 February 2025**.
- Learner agreements and contracts signed by all parties must be submitted to the W&RSETA by **28 February 2025**.
- All delegates must be registered with the institution by **31 January 2025**.
- Track record with client references on successful implementation of management development programmes must be demonstrated.
- Experience in delivering management development programme in the Wholesale and Retail Sector will be an added advantage.
- The appointed institutions will be required to engage and collaborate to ensure standardisation of project implementation.
- Failure to meet deliverables within the stipulated timeliness will result in the withdrawal of the allocation and funding will be re-allocated to an institution that is able to meet the timelines.

Applications must be submitted to RMDP@wrseta.org.za by **15 July 2024**. No late applications will be considered.

The application form is available from www.wrseta.org.za

All queries related to this advert should be directed to the Special Projects Unit to **Marcus Mokgohloa** at mmokgohloa@wrseta.org.za

***The W&RSETA reserves the right not to award the funding window.**

