

MANDATORY GRANT APPLICATIONS - 2026/2027

The Wholesale and Retail SETA (W&RSETA) invites applications for Mandatory Grants for the 2026/2027 financial year from qualifying levy paying companies within the Wholesale and Retail Sector. As prescribed by the Grant Regulations, Gazette no. 35940 of 3 December 2012, the following must be completed and submitted electronically on the W&RSETA Management Information System (MIS):

- Section A4: Employment Profile
- Section F1-8: Annual Training Report for training implemented in 2025/26
- Section E1-8: Workplace Skills Plan based on training planned for 2026/27
- Fully signed authorization page and dated on or before 30 April 2026
- Signed Minutes reflecting proof of consultation related to training (medium and large companies)

The documents indicated above are referred to as Annexure II and are due by 30 April 2026, unless regulated otherwise by the Minister of Higher Education and Training.

METHOD OF SUBMISSION:

Submissions must be made on the MIS which is accessible from the W&RSETA website (www.wrseta.org.za) or via the link: www.wrsetaonline.org.za under Stakeholder Login from **01 January 2026** to **30 April 2026**.

Submissions must be made by registered SDFs appointed by a W&R employer for a maximum period of 3 years. SDFs must ensure that their registration period is valid for the 2026/27 submission period. SDF appointment letters must be submitted on a company letterhead specifying the period, SDL number of the company, full name and ID number of SDF and uploaded on the MIS. Compliant new SDF applications will be granted access to the MIS.

W&RSETA appointed Sector Liaison Officers will be able to assist small and medium companies in the absence of appointed SDFs. Please contact the regional office for related assistance.

Stakeholders are encouraged to commence with their submissions once the system is open to avoid last minute submissions when the system is experiencing a high volume of submissions.

For related assistance, please contact the relevant W&RSETA provincial office.

SUBMISSION DEADLINE: 30 April 2026, midnight

GENERAL:

Requests for extension of the submission period may be granted by the CEO in exceptional circumstances. Extensions may be provided for up to 30 days after the submission deadline date. A request for extension must be received by the CEO's office at least 30 days prior to the submission deadline date. No late requests will be considered.

MANDATORY GRANT PAYMENTS

Compliant Annexure II submissions will be approved within 90 days from the submission deadline date. Mandatory Grants will be paid quarterly once approved, based on **20%** of the levy contribution made in the financial period.

SDFs are responsible to track the status of their submission on the MIS. All non-compliant submissions will be rejected by **31 August 2026** and no Mandatory Grants will be paid. Unclaimed Mandatory Grants will be transferred to the Discretionary Grant reserves of the W&RSETA as per the Grant Regulations of **03 December 2012**.

APPEALS:

It remains the responsibility of the SDF to ensure that the Annexure II submission is accurate and compliant. Employers may submit an appeal should their Annexure II application be on rejected / declined status as at **31 August 2026**. An appeal form must be completed and submitted to the Provincial Manager within **21 working days** after the **31 August 2026** deadline date for approvals.

APPLICATION FOR DISCRETIONARY GRANTS:

The W&RSETA will publish funding windows for companies to apply for Discretionary Grants. These grants are allocated at the sole discretion of the W&RSETA and are subject to the availability of funds, with the aim of implementing the W&RSETA Sector Skills Plan and achieving the Annual Performance Plan.

Please contact the relevant Provincial Office where the employer is situated for assistance

Province	Contact Person	Contact Number	Provincial Email
Eastern Cape	Mzamo Matyobeni	043 726 3281	mmatyobeni@wrseta.org.za
Western Cape	Ashley Goliath	021 561 6500	agoliath@wrseta.org.za
Kwa-Zulu Natal	Angela Gambushe	031 277 0500	agambushe@wrseta.org.za
Gauteng North	Lekgethile Mothoa	012 430 4930	lmothoa@wrseta.org.za
Gauteng South & Northwest	Jephrey Nene	011 656 0085	jnene@wrseta.org.za
Limpopo & Mpumalanga	Sipho Khosa	015 291 2237	skhosa@wrseta.org.za
Free State & Northern Cape	Senzenina Moroe	051 444 0766	smoroe@wrseta.org.za