

# ADVERT

## APPLICATION FOR APPOINTMENT AS W&RSETA SECTOR LIAISON OFFICERS

The W&RSETA hereby invites applications from individuals or companies to be appointed as Sector Liaison Officers to support small and medium wholesale and retail companies.

Appointments will be effective from **1 February 2023** to **31 August 2026** and successful applicants will be formally contracted by the W&RSETA to serve in one or more geographical areas across the country.

### SERVICES TO BE PERFORMED:

- Support small and medium companies to compile and submit Annexure II (WSP/ATR) applications for Mandatory Grants.
- Assist small and micro enterprises to apply for Discretionary Grants.
- Verification and monitoring of learners funded and placed in the sector.
- Perform Due Diligence / Workplace Evaluation visits as required by the W&RSETA.

### MINIMUM REQUIREMENTS FOR APPOINTMENT:

- SDF/HR qualification or 5 years' SDF experience
- Reliable transport
- Residence in geographical area to be serviced or willingness to travel
- Target driven and self-motivated
- Customer centric
- Knowledge of retail sector will be an advantage

### METHOD OF APPLICATION:

- Applicants must submit an updated CV indicating SDF or relevant work experience with certified copies of ID and relevant qualifications via e-mail to the relevant Provincial Manager as per the table below.
- Indicate the geographical area/s applying for.
- At least one reference letter to confirm experience in performing SDF work.

Application deadline date: **22 December 2023**.

**For enquiries related to this advert, please contact the relevant provincial office:**

Provincial Office Contact Details:			
Province	Contact Person	Contact Number	Provincial E-mail
Eastern Cape	Mzamo Matyobeni	043 726 3281	<a href="mailto:mmatyobeni@wrseta.org.za">mmatyobeni@wrseta.org.za</a>
Western Cape	Ashley Goliath	021 561 6500	<a href="mailto:agoliath@wrseta.org.za">agoliath@wrseta.org.za</a>
Kwa-Zulu Natal	Peter Cleophas	031 277 0500	<a href="mailto:pcleophas@wrseta.org.za">pcleophas@wrseta.org.za</a>
Gauteng North	Lebogang Khoza	012 430 4930	<a href="mailto:lkhoza@wrseta.org.za">lkhoza@wrseta.org.za</a>
Gauteng South	Jephrey Nene	011 656 0085	<a href="mailto:jnene@wrseta.org.za">jnene@wrseta.org.za</a>
Limpopo	Wiya Mgobozi	015 291 2237	<a href="mailto:wmgobozi@wrseta.org.za">wmgobozi@wrseta.org.za</a>
Mpumalanga	Mike Mokgomo	013 690 1214	<a href="mailto:mmokgomo@wrseta.org.za">mmokgomo@wrseta.org.za</a>
North West	David Maake	014 592 0483	<a href="mailto:dmaake@wrseta.org.za">dmaake@wrseta.org.za</a>
Northern Cape	Mmaabo Moloi	053 831 4117	<a href="mailto:mmoloi@wrseta.org.za">mmoloi@wrseta.org.za</a>
Free State	Senzenina Moroe	051 444 0766	<a href="mailto:smoroe@wrseta.org.za">smoroe@wrseta.org.za</a>