

NON-PIVOTAL DISCRETIONARY GRANT FUNDING APPLICATION 2022/23

The Wholesale and Retail Sector Education and Training Authority (W&RSETA) invites suitably qualified and experienced providers with the ability to develop, implement, support, and administer an online Career Guidance Toolkit for the W&RSETA.

The purpose of the Online Career Guidance Toolkit is to capacitate and guide learners on various career options and opportunities in the Wholesale and Retail Sector. The toolkit should provide self-exploration tools and information relating to occupations, scarce skills and learning programmes across the W&R Sector.

Additionally, the following should be included in the Online Career Guidance Toolkit:

- Dynamic and interactive content for planned events such as career exhibitions, open windows for bursaries, learnerships, internships, graduate placement opportunities inclusive of persons with disabilities.
- Address an immediate need of the W&RSETA to ensure the correct allocation of funding for opportunities such as bursary application awards and access to learning programmes, as well as mentorship for small business development and opportunities for employment.

CRITERIA AND SUBMISSION REQUIREMENTS:

1. Proof of experience in similar or related scope and price
2. Three (3) reference letters on the letterhead of the referee company, indicating similar or related projects. The letter must include contact details of the referee, the date and year when similar or related project conducted on behalf of the referee.
3. CV and certified copies of qualifications of the lead project manager demonstrating relevant experience in the similar/related project.
4. Approach and methodology must be thoroughly demonstrated.
5. Implementation plan of the project must be clear and succinct.

The technical evaluation criteria for the applications is provided on the detailed Terms of Reference available on www.wrseta.org.za

METHOD OF APPLICATION:

1. Applications must be submitted on a completed DG 2022/23 application form that can be accessed on www.wrseta.org.za
2. Applications must be submitted electronically only, for the attention of the Career Guidance Specialist: **Thozamile Thusani** at tthusani@wrseta.org.za. Where the files may be too big for submission, a WeTransfer link must be sent before the closing date.
3. All applications must be submitted to the above-mentioned email address by no later than **07 October 2022**, and no late submissions will be considered.

All queries related to this advert should be directed to Thozamile Thusani at tthusani@wrseta.org.za

***The W&RSETA reserves the right not to award the grant associated with an application.**