

SUBMISSION OF EXPRESSION OF INTEREST FOR WORKPLACE EXPOSURE TO HET LECTURERS BASED ON OCCUPATIONAL QUALIFICATION: RETAIL STORE MANAGER, SAQA 91789 SUBJECTS

The W&RSETA has recognised a need to capacitate HET lecturers on **Occupational Qualification: Retail Store Manager** subjects to improve delivery of these subjects in the classroom. In implementing the project, the W&RSETA identified the need to expose the lecturers to practical experience in the Wholesale and Retail Sector.

The objective of this expression of interest is to call for employers/ retailers to provide workplace exposure to HET lecturers based on the **Occupational Qualification: Retail Store Manager, SAQA 91789**.

The capacitation of the **5-day** HET lecturer in-service training must commence by no later than 7March and conclude by 31 March 2023.

SCOPE OF SERVICES:

The scope of the service is outlined as follows:

- Employers/retailers to avail workplaces for lecturers to obtain 5 days’ workplace experience in line with the Occupational Qualification: Retail Store Manager, SAQA 91789 subject requirements.
- Sign off logbooks by supervisor assigned to lecturers.
- Provide a report on the attendance and conduct of lecturers.
- Share suggestions on any improvements to the project.
- Provide an attendance register signed by lecturers.
- Employers/retailers will receive an amount of R1, 000.00 per day, per lecturer as a hosting grant.
- Employers/retailers to provide supervision, mentoring and coaching to the lecturers.

NOTE:

Lecturers must submit complete signed log books to the W&RSETA QQA Coordinator, Aphia Serumula. Employers/ retailers with RMDP and/ or ILDP alumni are encouraged to apply for hosting of lecturers. Host employers/retailers must be in close proximity to the HET institution as per table 2 below.

In relation to the scope of services, employers/retailers must adhere to the 5-day service programme as outlined below to ensure uniformity:

5-Day Service Programme			
Occupational Qualification: Retail Store Manager, SAQA 91789 subjects			
Day	Topics		
1	<ul style="list-style-type: none"> • Meet Store Team • Walk through the entire Store • Human Resource Management • Customer Service 		
2	<ul style="list-style-type: none"> • Asset and Risk Management • Inventory Management 		
3	<ul style="list-style-type: none"> • Retail Operational Management 		
4	<ul style="list-style-type: none"> • Cash Management 		
5	<ul style="list-style-type: none"> • Merchandising 		

HET Institution	Province	Postal and Physical Address	Number of Lecturers
Cape Peninsula University of Technology	Western Cape	District 6 Campus, Hanover and Tennant Street	2
University of Johannesburg	Gauteng	Office K-Red 5, Bunting Road Campus, Auckland Park	2

Applications must reach the W&RSETA head office on or before closing date and time.

SUBMISSION REQUIREMENTS:

All applications must be submitted via email to qualifications@wrseta.org.za

The closing date for the submission of applications is **Friday, 28 February 2023 at 17H00**. Any application not meeting the eligibility and application criteria will be rendered null and void and applications received after the closing date will not be considered.

Allocations are subject to the availability of funds and are at the sole discretion of the W&RSETA.

All enquiries relating to this advert must be addressed to: **Aphia Serumula**

Email: qualifications@wrseta.org.za

[Click here](#) for Application Form