**PIVOTAL DG 2023/24 INTERNATIONAL LEADERSHIP DEVELOPMENT PROGRAMME**

**INSTITUTION APPLICATION FORM**

Business Schools and Universities are invited to apply for the PIVOTAL DG 2023/24 Funding ILDP Programme Window that has been published to address the targets for the 2023/24 financial period.

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| **Application criteria:*** Funding applications are submitted to the ILDP@wrseta.org.za by **31 July 2023.**
* Applications are made in accordance with the W&RSETA interventions advertised.
* Applicants are SAQA registered business schools or universities that are able deliver hybrid NQF levels 7 and 8 postgraduate programmes for 60 senior and executive managers from the Wholesale and Retail Sector.
* Applicants must apply for the entire 60 delegates.
* All learners must be captured on the W&RSETA Learner Management System no later than **15 February 2024.**
* All 60 delegates registered by the institution on the relevant postgraduate programme in the university or business school’s registration system by **29 February 2024**.
* Proof of registration submitted to the W&RSETA at ILDP@wrseta.org.za before **29 February 2024.**
* Learners Agreements, signed by all parties, must be submitted to ILDP@wrseta.org.za by **15 March 2024**.
* Institution must have valid SAQA accreditation/registration and registered with the Department of Higher

Education and Training (proof to be attached).* Institution must be in good standing with the South African Revenue Services must submit a valid Tax

Clearance Certificate (proof to be attached).  |

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| **Application form guidelines:*** This form consists of three sections (A-C), applicants must complete all sections in full.
* Institutions must be registered with the DHET (**Proof to be attached to this form**).
* Institutions must be registered with the SAQA/CHE (**Proof to be attached to this form**).
* Institutions must have a valid Tax Clearance Certificate (**Proof to be attached to this form**).
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**SECTION A: DETAILS OF APPLICANT INSTITUTION**

| Funded Project: | **PIVOTAL DG 23/24 ILDP Funding Window**  |
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| Levy Number (*where applicable*): |  |
| Institution Registered Name: |  |
| Institution Trading Name: |  |
| Institution Address (Physical): |  |
| Area Code:  |  |
| Institution Address (Postal): |  |
| Postal Code:  |  |
| Name of Contact Person: |  |
| Position / Designation: |  |
| E-mail Address: |  |
| Contact Number (Landline): |  |
| Cell Number: |  |

**SECTION B: PROGRAMME DETAILS**

NB: Programme details to be fully aligned to advert.

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| **Number of delegates** | **NQF Level** | **Accredited/ Non-Accredited** | **SAQA ID** | **Programme Title**  | **Hybrid- online and on campus (Y/N)** | **Duration**  | **Programme Costing** |
| **Tuition fee (total per learner)**  | **International immersion fee (total per learner)** |
| **30** |  |  |  |  |  |  | **R** | **R** |
| **15** |  |  |  |  |  |  | **R** | **R** |
| **15** |  |  |  |  |  |  | **R** | **R** |

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| **GRAND TOTAL (for 60 delegates) VAT inclusive** | **R** |

**SECTION C: DECLARATION BY CONTRACTED PARTY**

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| **Declaration** |
| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Full Names) in my capacity as\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Job Title) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of Institution) hereby declare that the above information is correct and valid and that I am authorised to sign this application on behalf of the institution whose information appears in Section A. I understand that any misrepresentation on this form or non-compliance with the advert terms and conditions, W&RSETA policy or procedures may result in disqualification. I understand that I am responsible for ensuring that the allocated funding will be used for its intended purpose and that such proof must be submitted to the W&RSETA upon request. Furthermore, I understand that the W&RSETA reserves the right to award/not award based on internal evaluation criteria and only shortlisted institutions will be invited to further proceed in the application process. **Signed at** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_on this** \_\_\_\_ **day of** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **2023.****Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

***\*\*The application form with attachments must be returned by email to*** ***ILDP@wrseta.org.za*** ***for consideration\*\****

**CONTACT DETAILS FOR FURTHER INFORMATION**

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| **W&RSETA Office**  | **Contact Person** | **Contact Number** | **Provincial E-mail** |
| Head Office  | Martha Shingange  | 012 622 9610 | mshingange@wrseta.org.za  |