

PIVOTAL DG 2025/26 RETAIL MANAGEMENT DEVELOPMENT PROGRAMME INSTITUTION APPLICATION FORM

Business Schools and Universities are invited to apply for the PIVOTAL DG 2025/26 Funding RMDP Programme Window that has been published to address the targets for the 2025/26 financial period.

Application criteria:

- Funding applications to be submitted to RMDP@wrseta.org.za by 25 July 2025.
- Applications are made in accordance with the W&RSETA intervention as advertised
- Institutions must have valid SAQA registered QCTO/CHE accreditation and must be registered with the Department of Higher Education and Training.
- Applicants must be SAQA registered business schools or universities which can deliver an online and distance learning NQF Level 6-7 management development qualification for an allocated number of middle managers, supervisors and team leaders from the Wholesale and Retail Sector.
- Applicants should submit the application form with relevant supporting documents (*Expiring Links of supporting documents will not be accepted*)
- All learners must be registered on the W&RSETA LMS by no later than 31 January 2026..
- Institution must have valid SAQA registered QCTO/CHE accredited qualification and registered with the Department of Higher Education and Training (proof to be attached).
- Implementation Plan with Clear timelines to be attached
- The institution must be in good standing with the South African Revenue Services must submit a valid Tax Clearance Certificate (proof to be attached).
- Demonstrate a track record with client references of successful implementation of similar programmes
- Failure to meet deliverables within the stipulated timeliness will result in the withdrawal of the allocation and funding will be re-allocated to an institution that is able to meet the timelines.

Application form guidelines:

- This form consists of three sections (A-C), applicants must complete all sections in full.
- Institutions must be registered with the DHET (**Proof to be attached to this form**).
- Qualifications must be SAQA registered - QCTO/CHE accredited (**Proof to be attached to this form**).
- Institutions must have a valid Tax Clearance Certificate (**Proof to be attached to this form**).

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| | Approved: 06/07/2023 | |
| | Reviewed: 25/07/2025 | |

RMDP Application Form Pivotal DG 2025/26

SECTION A: DETAILS OF APPLICANT INSTITUTION

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| Funded Project: | PIVOTAL DG 25/26 RMDP Funding Window |
| Levy Number (<i>where applicable</i>): | |
| Institution Registered Name: | |
| Institution Trading Name: | |
| Institution Address (Physical): | |
| Area Code: | |
| Institution Address (Postal): | |
| Postal Code: | |
| Name of Contact Person: | |
| Position / Designation: | |
| E-mail Address: | |
| Contact Number (Landline): | |
| Cell Number: | |

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SECTION B: PROGRAMME DETAILS

NB: Programme details to be fully aligned to advert.

| NQF Level(s) | Number of delegates | SAQA ID | Programme Title | Hybrid- online and on campus (Y/N) | Duration | Programme Costing Capped @ R145 000.00 per delegate | | Other Costs Include: |
|--------------|---------------------|---------|-----------------|------------------------------------|----------|---|---------------------------------|---|
| | | | | | | Tuition fee (total per learner) | Other costs (total per learner) | |
| | | | | | | R | R | <ol style="list-style-type: none"> 1. Recruitment, Selection & Registration 2. All Study Materials for Candidates, including prescribed books 3. Laptops/Tablets and Data 4. RPL fees where applicable 5. Booking of Hotels/Venues for Physical Block Classes 6. Catering and Logistics for all Block Classes 7. Transport for Candidates to Block classes and back 8. Local Immersions 9. All Graduation Fees |
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| GRAND TOTAL (for delegates) VAT inclusive | R |
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SECTION C: DECLARATION BY CONTRACTED PARTY

| Declaration |
|---|
| <p>I, _____ (Full Names) in my capacity as _____ (Job Title) of _____ (Name of Institution) hereby declare that the above information is correct and valid and that I am authorised to sign this application on behalf of the institution whose information appears in Section A. I understand that any misrepresentation on this form or non-compliance with the advert terms and conditions, W&RSETA policy or procedures may result in disqualification. I understand that I am responsible for ensuring that the allocated funding will be used for its intended purpose and that such proof must be submitted to the W&RSETA upon request. Furthermore, I understand that the W&RSETA reserves the right to award/not award based on internal evaluation criteria and only shortlisted institutions will be invited to further proceed in the application process.</p> <p>Signed at _____ on this ____ day of _____ 2025.</p> <p>Signature: _____</p> |

*****The application form with attachments must be returned by email to RMDP@wrseta.org.za for consideration*****

CONTACT DETAILS FOR FURTHER INFORMATION

| W&RSETA Office | Contact Person | Contact Number | Provincial E-mail |
|----------------|------------------|----------------|--|
| Head Office | Marcus Mokgohloa | 012 622 9645 | mmokgohloa@wrseta.org.za |

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