

ITAMED DISCRETIONARY GRANT FUNDING WINDOW 2020/21

W&RSETA accredited training providers and those with the W&RSETA Extension of Scope are invited to apply for the following Discretionary Grant Funding Window:

INTERVENTION	UNITS	REQUIREMENTS/CRITERIA
Informal Traders and Micro Enterprises Development Programme (ITAMED)	Non-Credit Bearing Programme comprising of 10 ITAMED Modules	<p>The following is expected of the appointed Training Provider(s):</p> <ul style="list-style-type: none"> Recruit 240 informal traders and/or micro enterprises in the Western Cape; Recruit 240 informal traders and/or micro enterprises in the Northern Cape; Print training materials (W&RSETA will make a soft copy of available); Provide stationery (counter notebooks and pens) for all participating informal traders/micro enterprises; Arrange venue for training in accordance with all the COVID -19 protocols including social distancing (five rooms of 48 people), well ventilated training rooms and clean ablution facilities Deliver a one-day training workshop to informal traders/micro enterprises for at least 8 hours; Provide catering (breakfast and lunch, including hot and cold beverages, but excluding alcoholic beverages) for the day in line with the COVID-19 protocols as all times; Appoint a COVID-19 compliance officer; Provide PPE packs (masks, gloves and sanitizers) to all participants Provide multimedia services (photography and videography recording of the training) (submit the material to W&RSETA 14 days after completion of training); Provide transportation for informal traders/micro enterprises to and from the training venue; Submit training completion reports per province 14 days after completion of training; Print and issue attendance certificates to all participant Submit attendance registers for all participating informal traders. <p>The Following Mandatory Requirements:</p> <ul style="list-style-type: none"> W&RSETA accreditation certificate or letter of W&RSETA extension of scope OHS Certificate; Letter of support from the local/district municipality or traditional council where training will take place Two reference letters of similar work done in the past <p>The appointed training provider(s) will ensure that all participating Informal Traders:</p> <ul style="list-style-type: none"> Bring IDs (cards or green book) plus a clear copy of the ID Complete and sign the SMME application form Sign the attendance register

TERMS AND CONDITIONS

- Where a training provider applies for both provinces, two separate applications must be submitted
- Training Provider(s) must submit a training implementation plan covering the following areas:
 - Names and CVs of facilitators who will conduct training in the preferred or dominant language of the area;
 - A detailed implementation plan per training session which will include the dates, time, course title and facilitator details; and
 - A detailed project implementation methodology incorporating project milestones and deliverables per province
- Cost breakdown using the attached cost schedule
- The application must be e-mailed to the relevant provincial office of the W&RSETA with a reference number; and should contain the following
 - Training implementation plan as indicated above
 - Cost schedule
 - W&RSETA accreditation certificate or letter of W&RSETA extension of scope
 - OHS certificate;
 - Letter of support from the local/district municipality or traditional council where training will take place
 - Two reference letters of similar work done in the past
- The closing date for applications is **10 March 2021 at 12H00**. No late application will be considered.
- All training workshops must be completed by no later than **23 March 2021**
- All learners must be captured on the benefit template (to be provided by W&RSETA) no later than **26 March 2021**.
- Appointed training provider(s) will receive one tranche payment once the following deliverables have been received by the provincial office:
 - Attendance registers signed by all informal traders
 - Completed SMME Application Forms
 - ID copies of all informal traders
 - Completed benefit template
 - Copies of attendance certificates
 - Close out report
 - Photos and/or videos of the sessions

Applications must be submitted to the following addresses:

Province	Contact Person	Contact Number	Provincial E-mail	Reference No.
Western Cape	Ashley Goliath	021 561 6500	agoliath@wrseta.org.za	ITAMED Cluster 4WC
Northern Cape	Mmaabo Moloi	053 831 4117	mmoloi@wrseta.org.za	ITAMED Cluster 4NC

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WEAR A MASK IN PUBLIC



PRACTISE GOOD HYGIENE



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