

19 May 2020

**TO:** Skills Development Providers (SDP) accredited and approved by the W&RSETA Quality Assurance Partner (QAP) to offer full qualifications (Learnerships), Skills Programmes and Unit Standards

Dear SDP,

**RE: COVID-19 PANDEMIC – MEASURES FOR FLEXIBLE METHODS IN ELECTRONIC DELIVERY OF LEARNING PROGRAMMES**

In line with the COVID -19 memorandum 1 from the Quality Council of Trades and Occupations (QCTO), dated 4 May 2020, in particular the call for QAPs to implement sectoral arrangements around the mode of delivery in line with the current COVID-19 outbreak, the W&RSETA has made the following flexible arrangements available:

1. SDPs may utilise electronic (real-time or non-real time) means to facilitate traditional classes. Learners and practitioners must have access to such provision and receive adequate support on its methodology.
2. Portfolios of Evidence (PoEs) (learner guide and formative assessments) can be made available to registered learners through courier, online or other safe means.
3. Learners should be guided to study the material provided to them and will be permitted to undertake formative assessments in their PoEs with support provided using electronic means.
4. Online summative assessments will not be required during this period when this notice is in effect and all evidence thereto must be conducted and collected through the normal process.

**Board:** Reggie Sibiyi (Chairperson), Sibusiso Busane, Thandeka Ntshangase, Themba Mthembu, Mzimaseki Silimandlela, Lerato Mokhitli, David Makua, Lucas Ramatlhodi, Ross Rayners, Margaret Bango, Zinhle Tyikwe, Nonkululeko Bogopa, Zibele Sokabo, Sebe Rasebitse

After the COVID-19 restrictions, the evidence must be collected in a controlled environment under the supervision of a registered assessor in a physical assessment venue.

5. The above provisions remain enforced until otherwise communicated by the W&RSETA.
6. Providers that are interested in making use of the flexible methods for electronic delivery of learning programmes must complete the attached form and submit it to the regional Quality Assurer via email.

The approval of the flexible methods for electronic delivery of learning programmes does not constitute a W&RSETA e-learning programme approval. Provisions for W&RSETA e-learning programme approval are catered for in the e-Learning Policy.

Yours in skills development,



**Mr Tom Mkhwanazi**

Chief Executive Officer

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