

1. SCOPE OF WORK / PRODUCT DESCRIPTION

1.1. Printing paper A4 2500 SHEETS 5 REAMS

Brand: Typek white

Size: A4

Material: 80GSM

Qty: 40 Boxes

1.2. 3.2 Product name: Printing paper A3 2500 SHEETS 5 REAMS

Brand: Typek White

Sizes: A3

Material: 80gsm

Qty: 10 boxes

3.3 Product name: Pilot Rollerball BLG27

Brand: Pilot

Colour: black and blue

Sizes: 0.7 mm

Qty: 2 pack of 12's (1 pack blue and 1 pack black)

3.4 Product name: sticky notes 450 sheets

Brand: Kores

Colour: Multi colour (4 colours)

Sizes: 75mm x 75mm (450 sheets)

Qty: 40

3.5 Product name: Permanent Marker

Brand: Artline

Colour: black

Sizes: 1.5 mm point type: medium

Qty: 2 pack of 12

3.6 Product name: pritt glue stick dispenser

Brand: Pritt

Colour: black and blue

Sizes: 43g

Qty: pack of 24

3.7 Product name: Ballpoint pen

Brand: Deli every

Colour: black

Sizes: 1.0mm

Qty: box of 50

3.8 Product name: Rubber bands

Brand: Trefoil

Colour: any colour
Sizes: 32
Product code: DSRUB2032
Qty: 3 packs of 100

3.9 Product name: Rubber bands
Brand: Trefoil
Colour: any colour
Sizes: 77
Product code: DSRUB2077
Qty: 3 packs of 100

3.9 Product name: Rubber bands
Brand: Trefoil
Colour: any colour
Sizes: 120
Product code: DSRUB2120
Qty: 3 packs OF 100

3.9 Product name: Butterfly Memo Cube 500 sheets paper refill
Brand: Butterfly
Colour: Multi colour
Sizes: 100 mm x 100 mm
Product type : page markers
Qty: 3 packs

3.9 Product name: highlighter
Brand: Schneider
Colour: Multi colours
Sizes: 1.5m line width
Qty: 3 packs of 6

3.9 Product name: 3 quire A4
Brand: treeline
Colour: white paper
Sizes: A4 288 pages
Qty: 2 packs of 6s

3.10 Product name: Pilot Rollerball BLG27 multicolour
Brand: Pilot
Colour: multi colours
Sizes: 0.7 mm
Qty: 2 pack of 12's

3.11 Product name: Paper clips
Brand: treeline
Colour: silver
Sizes: 33mm

Qty: box of 20

3.11 Product name: Paper clips

Brand: treeline

Colour: silver

Sizes: 50mm

Qty: box of 20

3.11 Product name: Paper clips

Brand: treeline

Colour: silver

Sizes: 77mm

Qty: box of 20

3.11 Product name: Paper clips

Brand: treeline

Colour: silver

Sizes: 33mm

Qty: box of 20

3.12 Product name: Large Monthly Planner Calendar with 3-in-1 Marker Pen (Vinyl Sticker)

Brand: canvas

Colour: silver

Sizes: 420mm X 300mm (A3)

Qty: pack of 8