

## APPOINTMENT OF A SUITABLE SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF GROCERIES, STATIONERY, CLEANING MATERIAL, CATERING SERVICES AND OTHER SERVICES FOR THE W&RSETA FOR A PERIOD OF 12 MONTHS AND SABS STANDARDS WORKSHOPS

### Item 1: W&RSETA Services and Commodity

W&RSETA hereby seeks to appoint service providers of a minimum of 6 and a maximum of 10 service providers per category and per region for the following products herewith stipulated. Bidders will be evaluated based on the Mandatory requirements and the highest scoring points based on the W&RSETA specific goals.

The request for quotations will be sent to the appointed service providers on an as and when required basis and will be evaluated on the 80/20 Preference Point System in terms of the Preferential Procurement Policy Framework Act and Preferential Procurement Regulations, 2022. Service providers are encouraged to select commodity they wish to bid for and provide the necessary documentation for each commodity(s):

NO.	COMMODITY /SERVICE	(x)
1.	Catering Services	
2.	Groceries	
3.	Stationery	
4.	Cleaning Material	
5.	Handyman / Construction related services	

### Delivery Location:

The W&RSETA has 8 regional offices. The W&RSETA representatives will be hosting one (1) day briefing session for the suppliers to clarify the requirements at the various regional offices. Bidders are to choose the regions they wish to bid for below:

NO.	PROVINCE	TOWN/CITY	STREET ADDRESS	MUNICIPALITY	BRIEFING DATES	Time
1.	<b>Western Cape</b>	Cape Town	Waterside Office Park, Tyger Waterfront, Carl Cronje Drive, Bellville Cape Town	City of Cape Town	08 July 2024	<b>10:00AM</b>
2.	<b>Eastern Cape</b>	East London Port Elizabeth	3 Surrey Road, Vincent East London	Buffalo City Metropolitan	10 July 2024 11 July 2024	<b>10:00AM</b>
3.	<b>Kwa-Zulu Natal</b>	Durban	19 Hurst Grove, 3 <sup>rd</sup> Floor 201b Clifton	eThekweni Municipality	15 July 2024	<b>10:00AM</b>

Hennops House, Riverside Office Park, 1303 Heuwel Avenue, Cnr Lenchen and Heuwel Avenues, Centurion, 0157  
 Private Bag X106, Centurion, 0046 | Tel: 012 622 9500 | Email: wrseta@wrseta.org.za | Website: www.wrseta.org.za

			Place, Musgrave, Durban			
4.	<b>Limpopo</b>	Polokwane	60 Schoeman Street, Thabakgolo building, 4 <sup>th</sup> Floor, Polokwane Central Polokwane	Polokwane Local Municipality	29 July 2024	<b>10:00 AM</b>
5.	<b>Northwest</b>	Rustenburg	155a Kruger Street, Rustenburg	Rustenburg Local Municipality	18 July 2024	<b>10:00 AM</b>
6.	<b>Free State</b>	Bloemfontein	8 Barnes Street, Westdene, Bloemfontein	Mangaung Metropolitan Municipality	23 July 2024	<b>10:00 AM</b>
7.	<b>Mpumalanga</b>	Witbank, Emalahleni Mbombela	202 Parkmed Centre, 64 Mandela Street, Emalahleni	Emalahleni Local Municipality	30 July 2024  01 August 2024	<b>10:00 AM</b>
8.	<b>Northern Cape</b>	Kimberley	Monridge Office Park, 2 Kekewich Drive, Monument Heights, Kimberely	Sol Plaatjie Local Municipality	22 July 2024	<b>10:00 AM</b>

**NB:**

Potential service providers would need to respond to our request in line with normal legislative and National Treasury administrative requirements.

**Item 2: South African Bureau of Standards (SABS)**

W&RSETA in partnership with SABS in embarking on provincial workshops to assist and guide the above commodities suppliers with the following:

- Introduction to SABS (purpose and function)
- SABS (SANS) requirements for registration of products - legislative requirements
- Guidelines for SANS required commodity groupings (perishable and non-perishables products)
- Testing of product and Certification

*RM Khunou (RM)*

**Reuben Khunou**

**Senior Manager: Supply Chain Management and Contracts**

**Date: 02 July 2024**

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**higher education  
& training**

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

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**Chief Executive Officer,** Tom Mkhwanazi