QMS

ABOUT THE W&RSETA

The Wholesale and Retail Sector Education and Training Authority (W&RSETA) was established in 2000 in terms of the Skills Development Act (as amended). The public entity aims to facilitate the skills development needs of the Wholesale and Retail (W&R) Sector through the implementation of learning programmes, disbursement of grants and monitoring of education and training as outlined in the National Skills Development Plan (NSDP).
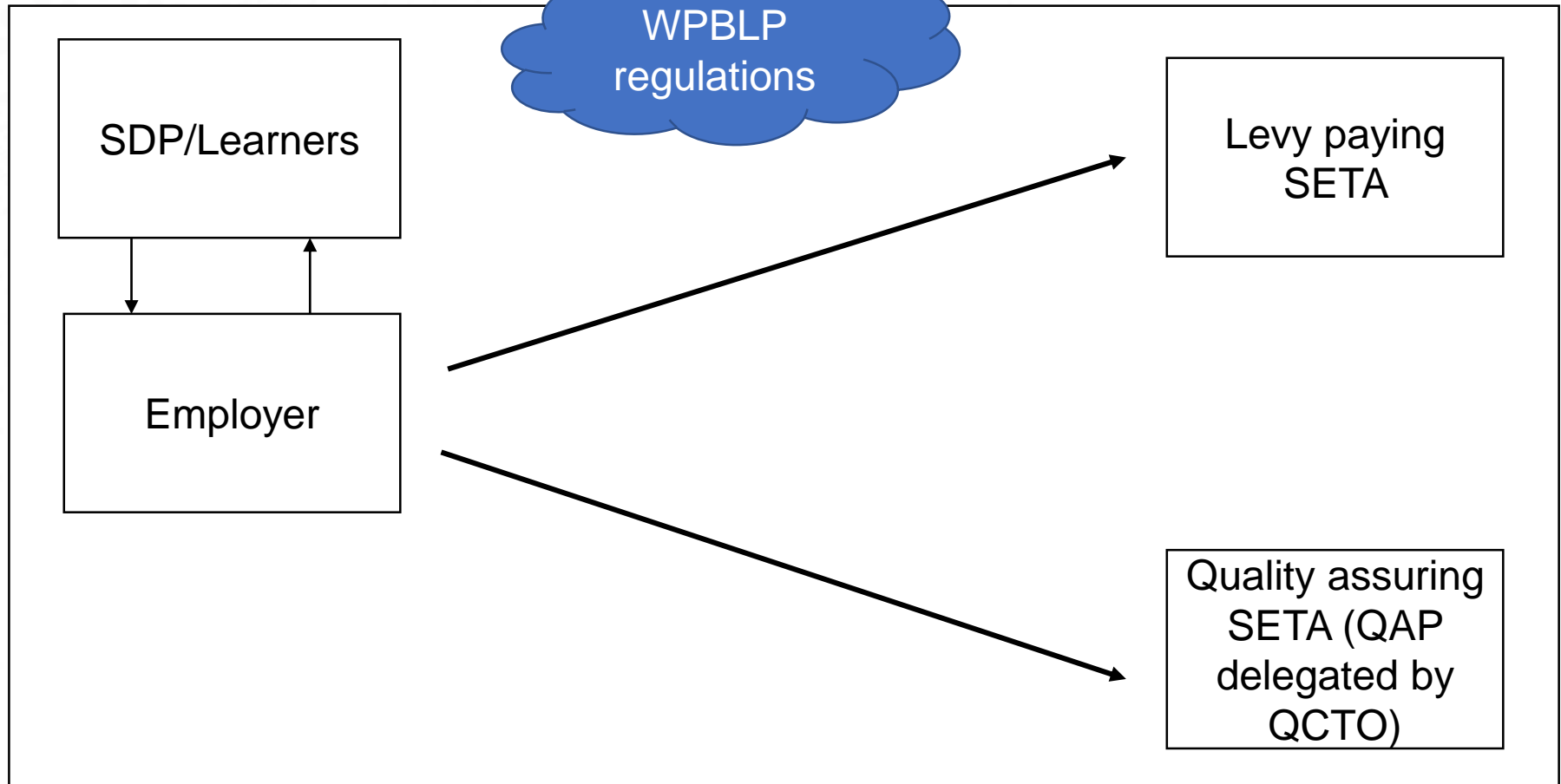
SETAs are entities of the Department of Higher Education and Training. There are 21 SETAs; each servicing a specific economic sector of the Country.

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Understanding Industry Funded

Levy Paying SETA	Quality Assuring SETA
Registration	Qualification (NLRD, SAQA)
Reporting on stakeholder interventions	Quality Assurance (Credit Uploads, External Moderation, Certification)
Compliance	

It is imperative that both SETAs (where applicable) receive, process and confirm registration – Confirmation should be retained from **both** SETAs

Industry Funded Process/Checklist

1. Schedule for FY ahead (Planning is key)
2. Identification of SETA where employer is registered
3. Identification of SETA who serves as QAP for the programme
4. Identification of SDP (Proof of accreditation and validity for duration of programme)
5. Roll out plans developed
6. Notification to SETAs
7. Acknowledgement from both SETAs on programme intention
8. Learner recruitment
9. Agreements completed with **supporting documents** (Note the method for upload and copies relevant to the SETAs above) and notification to SETAs
10. Acknowledgement from both SETAs on registration
11. Record keeping
12. Implementation

2. Common non-conformances related to Industry Funded

⚠️	⚠️	⚠️	⚠️	⚠️
No intention submitted	No registration at levy paying SETA	Non compliant agreements	Cross SETA funded programmes	Timeframes to abide by with SETAs
No confirmation of intention	No registration at quality assuring SETA			

3. Preventing non-conformances

1. Using and adhering to the checklist on slide 6
2. Understanding dual SETA processes and timelines
3. Planning for dual SETA processes and timelines
4. Functioning within dual SETA processes and timelines (cross SETA)
5. Compliant submissions (Agreements with full supporting documentation)
6. Adherence to WPBLP regulations
7. Entry requirements when implementing industry funded programmes
8. Reporting to the SETA timeously on industry funded interventions

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