

## SUBMISSION OF NOMINATIONS TO SERVE AS A MEMBER OF THE W&RSETA OCCUPATIONAL QUALIFICATION DEVELOPMENT WORKING GROUP

The Wholesale and Retail SETA (W&RSETA) intends to establish an Occupational Qualification Development Working Group (OQDWG). The purpose of the OQDWG is to guide the Community of Expert Practitioners (CEP) when executing its activities for facilitating/advising on the development and review of occupational qualifications within the W&RSETA.

The purpose of the Occupational Qualification Development Working Group is to:

- Facilitate and advise the W&RSETA Strategic, Planning, Performance and Evaluation department on the development and review of occupational qualifications and Service Level Agreements with the Quality Council of Trades and Occupations.
- Advise the W&RSETA Strategic, Planning, Performance and Evaluation Department on the development and/or review of occupational qualifications/part qualifications and any related skills programmes.
- Monitoring of occupational qualifications/part qualifications and related skills programmes and the implementation thereof across the sector.
- The OQDWG shall deal with matters related to development and/or review of occupational qualifications as referred to it by the W&RSETA Strategic, Planning, Performance and Evaluation department.

To this end, the W&RSETA calls on stakeholders in the Wholesale and Retail Sector to submit nominations for members to be part of the Occupational Qualification Development Working Group.

The criteria and requirements for nominees include, but are not limited to the following:

1. Sound knowledge and understanding of occupational qualifications, QCTO, SAQA and SETA related activities.
2. Ability to consult with all role players, identify occupational qualifications and related skills programme development, and review.
3. Provide input into any research needs, topics and special projects of the W&RSETA.
4. Liaise with statutory qualification structures such as the QCTO, SAQA, among others on W&RSETA QCTO Occupational Qualifications.
5. Keep abreast with applicable legislation and governing QCTO Occupational Qualifications.
6. Stay current with legislation impacting the W&R Sector and the supply and demand of occupational qualifications across the Wholesale and Retail Sector.
7. Provide commentary and stakeholder input to the W&RSETA's Sector Skills Plan and identify scarce and critical skills, and Hard-to-Fill-Vacancies related occupations.
8. Provide input on occupational qualifications and training related policies, practice and research.
9. Provide the W&RSETA with accurate and relevant information for research and skills development initiatives.
10. Advise and provide input on various aspects of occupational qualifications, skills development and research, and delivery of workplace learning in the Wholesale and Retail Sector.
11. Members will be required to attend Provincial/Regional Forum meetings to provide input on the activities of the OQDWG and obtain relevant feedback obtained from these forums.
12. Propose names of Community of Expert Practitioners for qualifications development.
13. Recommend to the W&RSETA any issues that impact on the mandate of the OQDWG.

Nominations must be completed on the prescribed nomination form [attached here](#)

Nomination forms and detailed CVs outlining relevant experience of the nominees must reach the W&RSETA Head Office on or before the closing date.

### **Submission Requirements:**

The closing date for nominations is **14:00, Monday, 30 November 2020**. Nominations must be emailed to [qualifications@wrseta.org.za](mailto:qualifications@wrseta.org.za) with the subject "OQDWG Nomination". Any nomination that does not meet the eligibility and nomination criteria will be rendered null and void by the W&RSETA. Nominations received after the closing date and time will not be considered.

**Note:** The awarding of member status as Main Member or Alternate Member to the OQDWG is at the sole discretion of the W&RSETA.

**All queries relating to this advert must be addressed to:** Aphia Serumula

Email: [qualifications@wrseta.org.za](mailto:qualifications@wrseta.org.za)