

TO: SERVICE PROVIDERS

FROM: SUPPLY CHAIN MANAGEMENT

Date: 12 May 2026

SUBJECT: OFFICIAL COMMUNICATION PROTOCOL FOR RFQs AND TENDERS

Dear Service Providers

W&RSETA would like to alert all current and prospective service providers regarding fraudulent communications related to Request for Quotations (RFQs) and tenders.

Please be advised on the following:

- a) All RFQs and tenders issued by W&RSETA are officially advertised on the W&RSETA website and E-tenders website, W&RSETA will only invite service providers to submit quotations by email for RFQs below R10,000 or when inviting panel service providers. Service providers are encouraged to regularly visit the website to access legitimate opportunities.
- b) All communication relating to RFQs, tenders and awards will be conducted strictly through official W&RSETA email addresses (**ending in @wrseta.org.za**) or published on the W&RSETA and E-tender website.
- c) W&RSETA does not communicate procurement matters through WhatsApp, SMS or any other unofficial platforms.
- d) W&RSETA does not charge any fees for participation in RFQs, tenders or for the awarding of contracts.
- e) Service providers are urged to exercise caution and verify any suspicious or unsolicited communication directly with the W&RSETA Supply Chain Management (SCM) Unit before taking any action.
- f) Any suspected fraudulent activity should be reported immediately to W&RSETA , South African Police Service (SAPS) or the National Anti- Corruption Hotline.

W&RSETA remains committed to fair, transparent and ethical procurement processes and appreciates your cooperation in safeguarding against any fraudulent related activities.

Your attention to this matter is greatly appreciated.

Regards,

Khunou RM (Mr)

Reuben Khunou (Mr)

Senior Manager: SCM & Contracts

Date: 12/05/2026