

Enter Reference Number

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TERMS OF REFERENCE / SPECIFICATIONS

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1. OVERVIEW OF THE W&RSETA

The Wholesale and Retail Sector Education and Training Authority (W&RSETA) was established in 2000 in terms of the Skills Development Act (as amended). The mandate of the W&RSETA is to facilitate the skills development needs of the Wholesale and Retail Sector through the implementation of learning programmes, disbursement of grants and monitoring of education and training as outlined in the National Skills Development Plan.

2. OBJECTIVE

3. SCOPE OF WORK / PRODUCT DESCRIPTION

Certification Paper A4

- 170gsm rives traditional /Lithhoed in A4 colour
- Trim to size
- Numbering to start from QB11/0001/26 – QB11/30000/26 for Qualification paper
- Matt art, digital white,300gsm

4. EXPECTED OUTCOMES AND DELIVERABLES

The appointed provider will be required to provide the following:

1. To provide certification paper as per specification and provided Art Work
2. To report to QQA department and Marketing on content related matters
3. All work must be approved by the officials indicated above prior to mass production.

5. PRICING SCHEDULE

All prices must be inclusive of direct, indirect costs and VAT.

ITEM	QUANTITY [IN CASE OF GOODS]	UNIT PRICE	TOTAL PRICE
Qualification certification paper with numbering behind (Numbers in sequence (Red colour) QB11/0001/26-QB11/30000/26)	30 000		
TOTAL			
VAT			
GRAND TOTAL			