

ALUMNI CATEGORY APPLICATION FORM



***Recognising Excellence in the
Wholesale and Retail Sector***



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



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Wholesale and Retail SETA



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ALUMNI CATEGORY

The Alumni category recognises achievement of an exceptional nature by an individual or syndicate having completed postgraduate studies funded by the W&RSETA and part of the W&RSETA Alumni. It recognises alumni who embodies WRSETA values, have attained and maintained extremely high standards in their chosen fields of endeavour and are champions of social justice and equality in service to society.

NO	ITEM	DETAILS
1.	Name of individual	
2.	Identity Number	
3.	Gender	
4.	Name of Institution study completed	
5.	Certificate of achievement Please upload certificate	
6.	Research topic	
7.	Date completed study	
8.	Company / Workplace Physical Address	
	Job title	
9.	Contactable telephone number	
10.	Email Address	

☐ By ticking this box, you are agreeing to the award application terms and conditions as stated in the application pack.

A: SELECTION CRITERIA

Applicants will be judged against the following criteria.

In your application, you must present your information in a way that clearly addresses each award criterion. Judging panels will be looking for evidence of how your training has contributed to your career and further study plans, to the development of your skills and your achievements to date, as well as any way in which your training has helped the sector and your community. In developing your application, you must take into account evidence requirements outlined below.

Note: in the case of a syndicate; provide information relating to each individual in the group.

Criteria		Evidence	Weighting	For office use only	
				Scoring	Comments
1.	About you or the syndicate	Tell us about you/ the syndicate. The name of your Alumni. 1. Your current job role/s, 2. What did you study and your study journey, 3. The successes and challenges faced in completing your study. 4. Your greatest learnings. (150-word limit)	8		
2.	Motivation for award	1. Why should you be recognised in this category? (150-word limit)	8		
3.	Personal Achievement	1. Provide details of how you have benefited from your studies, include a. personal progression, any positive actions that have been taken and	8		

		<p>anything that you have personally achieved.</p> <p>b. any personal or career gains you have achieved from participating in your studies</p> <p>c. How you have integrated your training in your work environment and what benefits this has held.</p> <p>(150-word limit)</p>			
4.	W&RSETA Ambassador	<p>1. Provide evidence of aligning your practices, services and behaviour towards furthering W&RSETA vision.</p> <p>(150-word limit)</p>	8		
5.	How have you served the W&RSETA and your Alumni?	<p>1. Your service to W&RSETA and Alumni</p> <p>a. How has this service benefited the Wholesale and Retail sector?</p> <p>b. Length of time this service has been sustained.</p> <p>c. What makes this services innovative or substantially beneficial?</p> <p>(200-word limit)</p>	10		
6.	Inspirational leadership in service that has benefited society and reflected credit on the W&RSETA	<p>1. Describe being an inspirational leader/s in your work environment, how have you motivated and developed your team and colleagues?</p>	10		

		<p>2. Provide evidence of participation and/or leadership contribution to building a better society? How have you been involved and what difference have you made as an outcome of this?</p> <p>3. How have you engaged and empowered others?</p> <p>(200-word limit)</p>			
7.	Research	<p>Share your research project from your studies related to the Wholesale and Retail Sector.</p> <p>1. What was the research topic?</p> <p>2. Share your findings from your research.</p> <p>3. How has your research impacted the sector?</p> <p>4. What programmes have you initiated as a result of your research.</p> <p>5. What are your future plans in implementing your research to benefit the sector and/or society.</p> <p>(300-word limit)</p>	15		
8.	Potential to influence and inspire	<p>1. Extent to which (including capacity and willingness) you and your story are likely to influence and inspire the next generation of prospective students.</p> <p>2. What would be your words of influence to make the wholesale and retail sector a career choice?</p> <p>(150-word limit)</p>	8		

9.	University/College/Peer/Industry Body feedback	<p>1. Provide evidence of feedback from the training provider, a peer and an industry body:</p> <ol style="list-style-type: none"> Provide at least one written reference from your facilitator/ lecturer. Provide at least one written reference from your peer. Provide at least one written reference from an industry body. <p>This should cover:</p> <ul style="list-style-type: none"> General observations made, what made the candidate/s stand out, why should the candidate/s receive this award? Use the template provided in the application pack for testimonials/references <p>(200-word limit)</p>	9		
10.	Organisational benefits feedback	<p>Feedback from your employer/s.</p> <ol style="list-style-type: none"> Explain how the individual/s contributed to the workplace, the impact this has had on the organisation? You may want to include: <ol style="list-style-type: none"> Evidence/ quotes from the employer/s. Any significant achievements or recognition by the employer/s. 	8		

		c. Use the template provided in the application pack for testimonials/references. (150-word limit)			
11.	Business challenges (Covid-19, Lockdown, Loadshedding)	1. How have you supported others during this challenging time? 2. How did you demonstrate resilience, perseverance and tenacity (provide examples). (150-word limit)	8		
TOTAL			100		

DECLARATION

By signing this form, I hereby declare that I wish to be entered into the W&RSETA Good Practice Award. I further declare that the above information provided are true and correct to the best of my knowledge and W&RSETA may verify this information. I also declare that I or my company is not under investigation and has not been the subject of a judgment for fraud, corruption, involvement in a criminal organisation or any other illegal activity and is not guilty of grave professional misconduct.

Name	
Signature	
Date	

Entries must be submitted via courier or email (see application pack for details) by **23H59, Sunday, 12 October 2025**. Late entries will not be accepted.