

SUBMISSION OF EXPRESSION OF INTEREST FOR WORKPLACE EXPOSURE TO HET LECTURERS ON OCCUPATIONAL QUALIFICATION: RETAIL STORE MANAGER

The W&RSETA has identified the need to capacitate Higher Education and Training (HET) lecturers on Occupational Qualification: Retail Store Manager, SAQA 91789 subjects through exposure to the practical operations of the Wholesale and Retail Sector.

As a result, the W&RSETA calls on wholesale and retail companies to express interest to provide workplace exposure for HET lecturers based on the Occupational Qualification: Retail Store Manager, SAQA 91789.

The 5-day capacitation programme must be implemented between 8 and 19 March 2021.

Scope of Services:

The scope of the service is outlined as follows:

- Employers to avail workplaces for lecturers to obtain 5 days' workplace experience in line with the Occupational Qualification: Retail Store Manager, SAQA 91789 subject requirements.
- Supervise, mentor and coach the lecturers.
- Sign off logbook by supervisor assigned to lecturers
- Provide a report on the attendance and conduct of lecturers
- Submit suggestions on areas of improvements to the project
- Provide attendance registers

The W&RSETA will provide an amount of R1, 000.00 per day as a hosting grant for each lecturer.

NOTE:

- Lecturers must submit complete signed log books to the W&RSETA **QQA Coordinator, Aphia Serumula**.
- Companies that have RMDP and/ or ILDP Alumni will be the desired employer, however, this is not mandatory.
- Companies must be in close proximity to the HET institutions indicated on table 2 below.
- Employers are required to adhere to the 5-day programme as outlined in the table below to ensure uniformity of the capacitation provided to all lecturers.

| 5-Day Capacitation Programme | |
|---|---|
| Occupational Qualification: Retail Store Manager, SAQA 91789 subjects | |
| Day | Topics |
| 1 | <ul style="list-style-type: none"> • Meet Store Team • Walk through the entire Store • Human Resource Management • Customer Service |
| 2 | <ul style="list-style-type: none"> • Asset and Risk Management • Inventory Management |
| 3 | <ul style="list-style-type: none"> • Retail Operational Management |
| 4 | <ul style="list-style-type: none"> • Cash Management |
| 5 | <ul style="list-style-type: none"> • Merchandising |

Table 2: Lecturers will be drawn from the following institutions

| HET Institution | Province | Physical Address | Number of Lecturers |
|-------------------------------|--------------|--|---------------------|
| Sol Plaatje University | Eastern Cape | 10 Jan Smuts Blvd, Civic Centre, Kimberley, 8300 | 2 |
| Vaal University of Technology | Gauteng | Andries Potgieter Blvd, Vanderbijlpark, 1900 | 2 |

Submission Requirements:

All applications must be submitted via email to qualifications@wrseta.org.za

The closing date for applications is **Friday, 12 February 2021, 17H00**. Any application that does not meet the eligibility and application criteria will be rendered null and void and applications received after the closing date will not be considered.

Allocations are subject to the availability of funds and are at the sole discretion of the W&RSETA.

All enquiries relating to this advert must be addressed to: Aphia Serumula at qualifications@wrseta.org.za

Click here for the Application Form

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WEAR A MASK IN PUBLIC



PRACTISE GOOD HYGIENE